

Minutes of Planning Commission Meeting December 17, 2007

Roll Call: 7:00 pm

Planning Commissioners present were Chair Fitzhugh, Supplee, Stones, Nicosia, and Jeffrey. Members of the public present included Jeanne Cook, Bill Countryman, Mary Comiskey, Bernard Byrne, Jane Bryant, Bob Duprey, Robert Korrow, Ron Lyon, Brad McKay, Peter D'Amico, and Kathleen Lott.

Approval of Minutes

Jeffrey moved to approve the minutes of Meeting 07-11, November 19, 2007. Stones seconded the motion. **The motion passed 4-0-1.**

Jeffrey moved to approve the minutes of Meeting 07-09, September 17, 2007. Stones seconded the motion. **The motion passed 3-0-2.**

Sign Permit

Paine Mountain Arts Council applied for a sign permit to hang a banner across Main Street to advertise their annual Art Show, as well as a sandwich board sign and another sign to be placed on the property of the Northfield Historical Society, where the Art Show will take place. Nicosia moved to approve the request; Stones seconded the motion. **The motion passed 5-0-0.**

Site Plan Review

Norwich University applied for Site Plan Approval for minor revisions to their previously approved site plan for a new dormitory on their property at 158 Harmon Drive. Fitzhugh and Stones disclose potential conflict of interest: they are both employed by the applicant. Representatives from Norwich and its contractor answered several questions from the public. Jeffrey moved to approve the revision to the site plan as presented; Nicosia seconded the motion. **The motion passed 4-0-1.**

Subdivisions

CV Properties applied to Subdivide their property on the south side of Wall Street. They withdrew the application prior to the hearing.

Frank and Muriel Archer applied to subdivide their property at 1580 Little Northfield Road. This hearing was tabled at the November meeting. Jeffrey moved to approve the request; Nicosia seconded the motion. **The motion passed 5-0-0.**

Other Business

- Commissioner Supplee reported that the CVRPC meeting had been cancelled.
- Commissioners instructed the ZA:
 - Need to discuss signage for non-profits, especially sandwich boards and fee waiver
 - Include Boundary Line Adjustments in new regs
 - Send a copy of the draft new regs to PC
 - Note that sign permits should not be appealed to ZBA

Next Regular Meeting

January 21, 2007

Adjournment: 8:20 pm

A motion to adjourn was made by Stones and seconded by Jeffrey. **The motion passed 5-0-0.**

Michele Braun

Zoning Administrator / Clerk

These minutes are subject to approval at the next regular meeting; however, they are substantially correct.